

District & Sessions Court, (North) at Mangan.

Employment Notice

Applications are invited from eligible candidates for filling up the following posts under the Establishment of the District & Sessions Court, North Sikkim at Mangan.

A District & Sessions Court, Mangan, North Sikkim:

S.N	Name of Post	No. of Post	Pay Band+ Grade Pay
1	System Administrator	1(one)	PB-II ₹9300-34800/- + GP ₹5000/-
2	LDA	1(one)	PB-I ₹5200-20200/- + GP ₹3000/-
3	Junior Librarian	1(one)	PB-I ₹5200-20200/- + GP ₹3000/-
4	Process Server	1(one)	PB-I ₹5200-20200/- + GP ₹2400/-
5	Frash	1(one)	PB-I ₹5200-20200/- + GP ₹2300/-
6	Mali	1(one)	PB-I ₹5200-20200/- + GP ₹2300/-
7	Chowkidar	1(one)	PB-I ₹5200-20200/- + GP ₹2300/-
8	Sweeper	1(one)	PB-I ₹5200-20200/- + GP ₹2300/-

B Court of the Chief Judicial Magistrate-cum-Civil Judge, North Sikkim at Mangan.

S.N	Name of Post	No. of Post	Pay Band+ Grade Pay
9	Driver	1(one)	PB-I ₹5200-20200/- + GP ₹2400/-
10	Peon	1(one)	PB-I ₹5200-20200/- + GP ₹2200/-

C Court of the Civil Judge-cum-Judicial Magistrate, North Sikkim at Mangan.

SN	Name of Post	No. of Post	Pay Band+ Grade Pay
11	Junior Accountant	1(one)	PB-I ₹5200-20200/- + GP ₹3400/-
12	Record Keeper	1(one)	PB-I ₹5200-20200/- + GP ₹3000/-

D Court of the Civil Judge-cum-Judicial Magistrate at Chungthang Sub- Division, North Sikkim.

S. N	Name of Post	No. of Post	Pay Band+ Grade Pay
13	Junior Accountant	1(one)	PB-I ₹5200-20200/- + GP ₹3400/-
14	LDA	1(one)	PB-I ₹5200-20200/- + GP ₹3000/-
15	Record Keeper	1(one)	PB-I ₹5200-20200/- + GP ₹3000/-
16	Junior Librarian	1(one)	PB-I ₹5200-20200/- + GP ₹3000/-
17	Dispatcher	1(one)	PB-I ₹5200-20200/- + GP ₹3000/-
18	Process Server	1(one)	PB-I ₹5200-20200/- + GP ₹2400/-
19	Mali	1(one)	PB-I ₹5200-20200/- + GP ₹2300/-
20	Chowkidar	1(one)	PB-I ₹5200-20200/- + GP ₹2300/-
21	Sweeper	1(one)	PB-I ₹5200-20200/- + GP ₹2300/-
22	Residential Orderly	1(one)	PB-I ₹5200-20200/- + GP ₹2300/-

The eligibility criteria, educational qualification are as under:-

1. Candidate must be a citizen of India.
2. Candidate must possess a valid employment card.
3. (A) For the Post of System Administrator, Candidates must possess
(i) Bachelors Degree from recognized University
(ii) Two years Diploma in Computer Science.
(B) For the Post of Junior Accountant, Record Keeper, Dispatcher and LDA Candidate must possess
(i) Bachelors Degree from recognized University

(ii) Certificate of proficiency in Basic Computer application with typing speed of 35 w.p.m.

(C) For the Post of Junior Librarian, Candidates must possess

(i) Bachelors Degree from recognized University

(ii) Certificate of proficiency in Basic Computer application + Diploma in Library Science.

(D) For the post at Sl. Nos. 4,5,6,7,8,9,10,18,19,20,21 and 22, Candidates must possess

(I) Class VIII Pass School Certificate.

4. Age of the candidate must not be less than 18 years and not more than 30 years as on **18th April 2017**. Relaxation of the upper age limit will be permitted as per Sikkim Government Establishment Rules, 1974 for candidates belonging to Scheduled Caste/Scheduled tribe, Other Backward Classes & Ex-servicemen.
5. Candidates in Government service are to apply through proper channel.
6. Candidates fulfilling the above criteria and desirous of sitting for the examination may submit their application addressed to the District and Sessions Judge, North Sikkim at Mangan along with certified copies of the following:
 - i. Employment Card.
 - ii. Educational documents as per the requirements
 - iii. Birth Certificate.
 - iv. Bank draft of Rs.50/- (non refundable) drawn in favour of the District & Sessions Judge, North Sikkim at Mangan.
7. Applications received without supporting documents will be rejected summarily. Candidates found eligible on preliminary scrutiny shall be called for written test by the District & Sessions Court, North Sikkim at Mangan.
8. The Registry of the District & Sessions Court, North Sikkim reserves the right to accept or reject any application with or without any reasons.
9. No individual calling letter will be issued to the eligible candidates for appearing in the written test. However, once the date of the written test is fixed, the list of eligible candidates will be uploaded on www.ecourts.gov.in/mangan and they will also be informed via SMS and telephone.
10. Date for issue of Admit Card for the individual posts shall be intimated in due course of time.
11. The syllabus for the written test in terms of Appendix-E (Rule 9) of Notification No.

14/GEN/DOP dated 26.4.2012 is as follows:-

Syllabus

SN	For the Post of	Subject	Syllabus	Mark
1	System Administrator, Junior Accountant, Lower Division Assistant, Junior Librarian, Record Keeper and Dispatcher	English	Essay writing, letter writing, Idioms & Phrases, Common Error, Preposition, Synonyms, Antonyms,	100

			One word substitution etc.	
		General Knowledge	Knowledge of current affairs (Objective questions).	100
		Computer		100
		Viva-Voce		100
2	Junior Accountant	Arithmetic	H.C.F., L.C.M, Simple & Compound Interest, Percentage, Profit & Loss, Average Algebra.	100
3	Process Server, Driver, Frash, Chowkidar, Mali and Sweeper	Viva-Voce		100

12. No T.A and D.A will be paid for appearing in the interview.

13. Details also available at www.ecourts.gov.in/mangan

14. Last date for receipt of application is **18.04.2017**.

Administrative Officer
District & Sessions Court,
(E&N)

Sikkim at Gangtok.