

OFFICE OF SHRI PRAVEEN KUMAR, ADDITIONAL DISTRICT AND SESSIONS JUDGE-CUM-CHAIRMAN, RECRUITMENT COMMITTEE, SONIPAT.

**NOTICE INVITING APPLICATIONS FOR 6 (SIX) POSTS OF STENOGRAPHERS GRADE-III ON AD-HOC BASIS IN DISTRICT COURTS, SONIPAT.**

Applications are invited for 6 posts of Stenographer Grade-III on ad-hoc basis in Sonipat Sessions Division (District Courts) on consolidated salary in the pay band of Rs. 5,200-20,200/- + Grade Pay of Rs. 2,400/- + Dearness Allowance as applicable from time to time. Out of these 6 Stenographer Grade-III on ad-hoc basis, top 4 in order of merit shall be appointed in place of vacant post of Stenographer Grade-II for a period of 2 years or till Stenographer Grade-III become eligible for their promotion, whichever is earlier. Remaining 2 junior most Stenographer Grade-III shall be appointed initially for a period of six months or till regular appointments are made by Hon'ble High Court, whichever is earlier. The essential qualification, reservation of the categories and age limit for these posts are as under:-

**ELIGIBILITY:** Appointment to the post of Stenographer Grade-III shall be made from the candidates who possess a degree of Bachelor of Arts or Bachelor of Science or equivalent thereto from a recognized university and pass a test at a speed of 80 w.p.m. in English shorthand and 20 w.p.m. in Transcription of the same and having proficiency in operation of the computers (Word Processing and Spreadsheet).

**RESERVATION OF CATEGORY:**

General	BCA	BCB	SC	ESM	Total
4	1	-	1	-	6

**AGE LIMIT:** 18 years to 42 years. Relaxation as fixed by the Government of Haryana from time to time.

The last date for submission of applications in the office of the District and Sessions Judge, Sonipat, is **31.03.2015 till 5:00 p.m.** Applications should contain name of the applicant, father's name, date of birth, gender, educational qualification, category, contact numbers etc. and two latest passport size coloured photographs i.e. one photograph must be affixed on the application form and one duly stapled with application form for further references. Attested photocopies of educational documents must be attached with the application.

**SCHEDULE FOR STENOGRAPHY TEST:**

Schedule for stenography test for the post of Stenographer Grade-III on ad-hoc basis shall be notified on the notice-board of District Court, Sonipat, on **06.04.2015**. All the candidates applying for the said posts are directed to note down the schedule of stenography test from the notice-board on **06.04.2015**. It is also intimated that no separate call letters will be sent to the candidates for appearing in stenography test. It is pertinent to mention here that the number of vacancies may be increased or decreased with or without notice as per requirement.

Dated, March 10, 2015.

Sd/-  
(Praveen Kumar)  
Additional District & Sessions Judge-cum-Chairman,  
Recruitment Committee,  
Sonipat.